

# Risk identification checklist 1

Doc. Ref.

Project Name :

Revision No.  Date   /

<b>Project Management Risks</b>		
	Schedule activities are overly optimistic.	Timeline assumes the use of specific resources who may not be available.
	Effort is greater than estimated.	Target end date has moved up with no adjustment to scope, time, or cost.
	Requirements have not been baselined and continue to change.	Budget is not based on structured estimates.
	Functional requirements lack user involvement and input.	Risk response plans have not been developed.
	Lack of performance measures and/ or performance reporting process.	Project scope, vision, and objectives are not clearly defined.
	Project does not have senior management or customer buy-in.	Other similar projects have been delayed or canceled.
	Person-hours (hours per month) are not reasonable for the work estimated.	All dependencies between functional groups have not been identified.

<b>Resource Risks</b>		
	Hiring is taking longer than expected.	The personnel most qualified to work in the project are not available.
	There is tension between the project team and the client.	Unexpected training is needed to build required skill.
	Estimated staffing profile does not seem reasonable given project scope and/or complexity.	No resource ramp time was included in the project schedule.

<b>Stakeholder Risks</b>		
	End-user rejects project outcome, resulting in rework.	And user input is not solicited.
	And the user or client will not participate in review cycles.	Communication time between project team and end-users or client is slower than expected.

## Risk identification checklist ①

<b>Technical Risks</b>			
	Necessary functionality cannot be implemented using selective technologies.		Components developed separately cannot be easily integrated.
	Quality assurance activities are being ignored or minimized.		Inaccurate quality checking may result in quality problems.
	The programming languages or other technologies are unfamiliar.		Development tools are not in place or not working as expected.
	There is a dependency on technology that is still under development.		The technology being used or developed is new to the organization.

<b>Environmental Risks</b>			
	The project depends on government regulations.		Project depends on industry standards which may change.
	Project deliverables are developed by third parties (subcontractors).		Project interdependencies with external parties exist.