

Project Charter (2)

SCHEDULE

ID	Description	Date

CONSTRAINTS

ID	Description

ASSUMPTIONS

ID	Description

REFERENCE DOCUMENTS

Doc. Ref.	Name

Doc. Ref.	Name

Project Charter (3)

STAKEHOLDERS

Name	Position

AUTHORITY LEVELS

Name	Position	Authority

Budget:

Approval requirements:

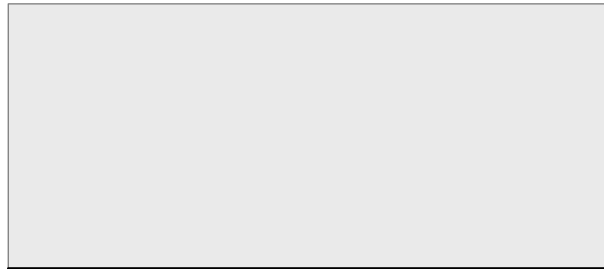
Owner / Client:

Project Sponsor:

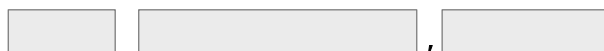
Project Manager:

APPROVAL SIGNATURES

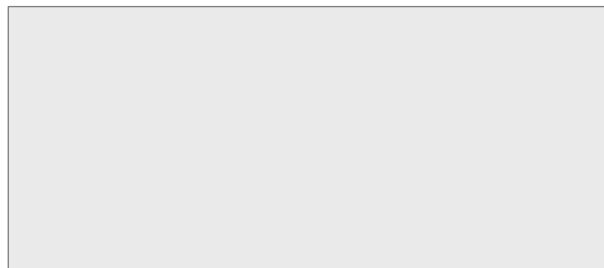
Project Sponsor



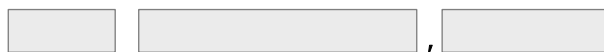
Date



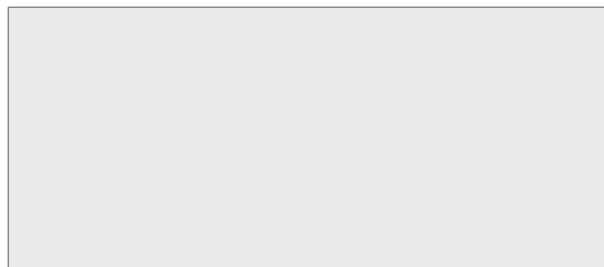
Project Manager



Date



Finance Manager



Date



This Project Charter should be included in the contract to provide clarity regarding the requirements, deliverables and expected results.